

DPLS SUMMER TEEN INTERN JOB DESCRIPTION



Defiance Public Library | 419.782.1456 | 320 Fort Street Defiance, OH 43512
Johnson Memorial Library | 419.542.6200 | 116 West High Street Hicksville, OH 43526
Sherwood Branch Library | 419.899.4343 | 117 North Harrison Street Sherwood, OH 43556

Summer BreakOUT is a six-week summer program that encourages youth (birth-18) to break out of their normal routines and try something new. Summer BreakOUT consists of family friendly events, gameboards designed to challenge the participant, and newly added S.T.E.A.M Camps for students in grades 1-8. There is also a teen club (Teen Revolution) for grades 9-12.

Defiance Public Library System is seeking three interns, one per location, for Summer BreakOUT 2018. Interns will earn \$300 which they will receive at the end of their six-week term of service. In case of early termination, the stipend will be prorated. The interns will also receive two "Libraries Rock!" t-shirts and name tags to wear while working. Teen Interns are to "dress for success".

Summer BreakOUT runs from June 4-July 15. Interns will need to be available the week before for orientation.

RESPONSIBILITIES

- Assist in setup and teardown of S.T.E.A.M Camps, clubs, and other activities.
- Help to prepare supplies and materials needed for S.T.E.A.M. Camps, clubs, and other activities.
- Plan, prepare, and implement minor activities such as icebreakers during S.T.E.A.M. Camps, clubs, and other passive programs.
- Take stats and enter data.
- Register Summer BreakOUT participants on Beanstack, collect gameboards, and award Loot Kits and other prizes.
- Provide minimal assistance to library customers and children.
- Assist with crowd control during library events.
- Other duties as assigned.

REQUIREMENTS

- Must be 15-18 years old.
- Have a reliable mode of transportation to and from the library.
- Ability to collaborate with coworkers and other teen volunteers.
- To be self-motivated and work without direct supervision.
- Ability to receive and follow instructions.
- Motivation and desire to learn the skills needed to work in a library and run youth centered activities.
- Interest in libraries, working with and creating innovative programs for youth.
- Experience working with children.

The DPLS Summer Teen Intern Program is generously funded by YALSA and Dollar General Literacy Foundation.